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Choose Tools > Protect Document Click the Forms button Do not use a password Click OK Save the document as a Microsoft Word Template: Choose File > Save As In the Save as type box, select Document ...

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Follow the guidelines for each section as stated within the template ... if the word needs to be stressed (e.g., "Do not underline words."). Underlined words can be mistaken for hyperlinks when the ...

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New Office 365 features for individual and family users that are rolling out now

The template comes as both a Word document, a static fully indexed PDF document, and as an electronic book in .epub format. The Disaster Planning and Business Continuity Planning Template include ...

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